

**River Hills EDD & RPC
Executive Board Meeting Minutes
March 28, 2019**

Call to Order

The regularly scheduled meeting of the River Hills Executive Board was called to order by Chairman Adam Dickey at 6:00pm.

Those members present:

Perry Smith, Clark County Commissioners
Adam Dickey, City of New Albany
Jason Applegate, Floyd County Commissioners
Chris Welch, Floyd County Commissioners
Elizabeth Blocker, Town of Lanesville
Roger "Buck" McGraw
Preston Shell, Washington County Commissioners

Also present, River Hills Staff: Jill Saegesser, Chelsea Crump, Nick Creevy, and Lori Goodale

Those members absent:

Michael Killen, Clark County Surveyor
Kevin Vissing, Clark County Council
William Graham, City of Scottsburg
Steve Meyer, Scott County Commissioners

Approval of Minutes

Adam Dickey asked if there were any additions or corrections to the October 25, 2018 Executive Board meeting minutes. The board minutes were mailed with the meeting notice. Adam Dickey asked for a motion to approve the Executive Board meeting minutes. Elizabeth Blocker made the motion and Preston Shell seconded it. The motion was approved.

Approval of Expenditures

Adam Dickey asked for a motion to approve the February 2019 expenditures. Chris Welch made the motion and Elizabeth Blocker seconded it. The expenditures were approved.

Other Business

Executive Director to Execute Contracts

In reviewing the statute and some of our procedures, Jill contacted Amy Burnette, RH attorney, to look at our enabling statute to see how we are to execute contracts. In looking at the statute, "the Executive Board may give the Executive Director the authority to execute contracts, leases, or agreements on behalf of the commission with other persons".

Not all grant applications or agreements with the State or Federal entities require Board approval and/or resolution allowing the Executive Director to submit and accept funds on behalf of the Board. A process is needed to make this more consistent. Jill recommended that a resolution be prepared, to be approved by the Full Commission, with some limitations with regard to contracts for both expenses and revenue. With this, the staff can periodically present a list of contracts, particularly revenue generating contracts, to the

Board for informational purposes. Preston Shell made the motion to recommend the following to the Full Commission for review/approval: Resolution to give the Executive Director the Authority to enter into contracts, leases or agreements for up to \$15,000 in expenses and \$175,000 in revenue contracts. The resolution will be reviewed/renewed annually and upon the turnover of the Executive Director. Chris Welch seconded the motion. The motion was approved.

Executive Director Report

Adam Dickey asked Jill to give her Executive Director Report, Jill gave the following update on applications submitted:

FEMA/IDHS Mitigation Applications

- Salem Community Schools – High School Safe Room – Waiting on Announcement
- Salem Community Schools – Middle School Safe Room – Waiting on Announcement

Environmental Protection Agency (EPA) – Waiting on Announcement

- River Hills EDD & RPC – 2019-2022 Community Assessment Brownfield Grant

INDOT CCMG applications

- Town of Elizabeth – Awarded \$90,067.50
- Town of New Amsterdam – Awarded \$196,840.50

INDOT 2019-2020 SURPTA Application – Waiting on Announcement

- River Hills EDD & RPC – 2019-2020

From the board packet, Jill explained the following handouts:

- CCMG Round 1, 2019 announcements.
- CCMG Round 2, 2019 opens July 1st and closes August 2nd. All 2016, 2017 and 2018 must be closed by December 31, 2019 if you want to apply for funds in 2020.

Staff Reports

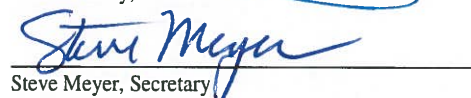
The staff reports were sent out with the meeting notices.

Adjournment

Adam Dickey asked if there was any other business to come before the board. There were no comments, Adam Dickey asked for a motion to adjourn. Perry Smith made the motion, Chris Welch seconded. The meeting was adjourned.



Adam Dickey, Chairman



Steve Meyer, Secretary