

**River Hills EDD & RPC
Executive Board Meeting Minutes
September 27, 2018**

Call to Order

The regularly scheduled meeting of the River Hills Executive Board was called to order by Chairman Adam Dickey at 6:00pm.

Those members present:

Brad Amos, Town of Sellersburg
Kevin Vissing, Clark County Council
Michael Killen, Clark County Surveyor
Adam Dickey, City of New Albany
Brian Smith, Floyd County Commissioners
Betsy Blocker, Town of Lanesville
Steve Meyer, Scott County Commissioners

Also present:

River Hills Staff – Jill Saegesser, Chelsea Crump, Nick Creevy, and Lori Goodale

Those members absent:

Cam Wright, Floyd County Council
Michael Shireman, Town of Palmyra
William Graham, City of Scottsburg
Preston Shell, Washington County Commissioners

Approval of Minutes

Adam Dickey asked if there were any additions or corrections to the July 26, 2018 Executive Board meeting minutes. The board minutes were mailed with the meeting notice. Adam Dickey asked for a motion to approve the Executive Board meeting minutes, including the following change: The Board approved the May and June 2018 expenditures at the ~~June~~^{July} 26, 2018 meeting). Kevin Vissing, made the motion and Michael Killen seconded it. The motion was approved.

Approval of Expenditures

Adam Dickey asked for a motion to approve July 2018 expenditures. The expenditures were mailed with the meeting notice. Michael Killen made the motion and Betsy Blocker seconded it. The expenditures were approved.

Other Business

Approval of the 2018 CEDS Update

Jill Saegesser stated that was time to approve the 2018 CEDS update for submission to EDA on or before October 31, 2018. Jill Saegesser stated that the Executive Board also serves as the CEDS committee. The draft 2018 CEDS update was submitted for review with the meeting notice. Nick Creevy then discussed the update with the members to determine if there were any corrections or comments. After some discussion, Adam Dickey asked for a motion to approve the 2018 CEDS Update with minor corrections. Michael Killen made the motion and Betsy Blocker seconded it. The 2018 CEDS update was approved.

Resolution 2018-01 – Authorizing Grant Submission and Local Match Commitment for EDA 2019-2021 Planning Grant

Jill Saegesser explained that EDA has invited River Hills to apply for a continuation planning grant in the amount of \$210,000 (\$70,000/year for 3 years). River Hills is required to match it with \$210,000 over the next three years. For the previous application submitted at the end of 2015, RH had the cash match required in cash on hand. At this time, we do not have that much cash on hand. This resolution states that we will use cash on hand in the event we do not get the county contributions as requested.

Adam Dickey asked for a motion to approve Resolution 2018-01. Michael Killen made the motion and Kevin Vissing seconded it. Adam Dickey asked if there were any additional comments or discussion. The resolution was approved.

Executive Director Report

Jill Saegesser reported on the following:

Annual Dinner

A recap of expenses will be given at the next meeting. Sponsorships/Ticket sales were up this year. We received \$10,100 in cash sponsorships/ticket sales and another \$120 in “trade”.

Committees

Salary/Personnel Committee should be getting together within the next week to discuss benefits, etc., for the upcoming year. (Steve Meyer; Adam Dickey; Chris Welch; Betsy Blocker)

Staffing Update

The workload is very full right now with a total staff of 4.

- INDOT Traffic Counts in full swing for Harrison County from now until the end of April – 2 days per week
- 5 CDBG Proposals due on October 5th with full applications due on November 30th
- 3 EDA applications in process
- 2 FEMA/IDHS Applications due on November 15, 2018
- Trainings coming up in October/November, some of which will include 75% of the staff

There may be times when the office can't be staffed. In these instances, a notice will be sent to the Executive Board and a message will be left on the answering machine. We can be available by cell phone and email, as everyone has a cell phone with email/text access, paid for by RH. Michael Killen made a motion for Jill Saegesser to send a notice to the Full Commission members explaining that the office may not be staffed at all times and the procedures for notification of those times. Brad Amos seconded the motion. The motion was approved.

OCRA 2019 Calendar

The new 2019 OCRA calendar was included with your meeting packet.

OCRA Broadband Workshop

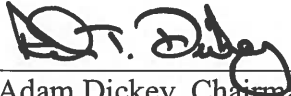
A notice concerning the OCRA Broadband Workshop is included as a handout with your meeting agenda. The Workshop will be held on Thursday, October 18th from 10am-3pm at the Hendricks County Convention Center.

Staff Reports

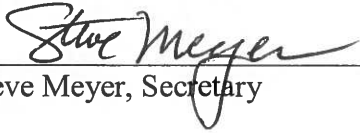
The staff reports were sent out with the meeting notices.

Adjournment

Adam Dickey asked if there was any other business to come before the board. There were no comments, Adam Dickey asked for a motion to adjourn. Michael Killen made the motion and Steve Meyer seconded. The meeting was adjourned.



Adam Dickey, Chairman



Steve Meyer, Secretary