

**River Hills EDD & RPC  
Full Commission Meeting Minutes  
February 23, 2017**

**Call to Order**

The regularly scheduled meeting of the River Hills Full Commission Board was called to order at 7:00pm by Chairman William Graham.

**Those members present were as follows:**

Tony Jackson, City of Charlestown  
Ruth Sparks, Town of Borden  
Martina Webster, Town of Sellersburg  
Perry Smith, Clark County Commissioners  
Michael Killen, Clark County Surveyor (Proxy Pat Caves)  
Adam Dickey, City of New Albany  
Andy Lemon, Town of Greenville  
Cam Wright, Floyd County Council  
Chris Welch, Floyd County Commissioners  
Brian Smith, Floyd County Commissioners  
Roger 'Buck' McGraw, Town of Corydon  
Elizabeth 'Betsy' Blocker, Town of Lanesville  
Mike Shireman – Proxy Debra Jones, Town of Palmyra  
Sam Day, Harrison County Council  
Mayor William Graham, City of Scottsburg  
Raymond Jones, Scott County Commissioners  
Steve Meyer, Scott County Commissioners  
Robert Peacock, Scott County Council  
Steve Meyer, Scott County Commissioners  
Wally Terkhorn, City of Salem  
Gerald Fleming, Washington County Council  
Preston Shell, Washington County Commissioners

**Those members absent were:**

Delynn Rutherford, City of Jeffersonville  
Dylan Fisher, Town of Clarksville  
Martha Whetsell, Town of Utica  
Kevin Vissing, Clark County Council  
Don Lopp, Floyd County Surveyor  
Hugh P. Burns, Town of Elizabeth  
Scott Fluhr, Harrison County Commissioners  
Chuck Sebastian, Scott County Commissioners  
Dolly Bricker, Town of Pekin

**Also present:**

Amy Burnette, River Hill's Legal Counsel  
River Hill's staff: Jill Saegesser, Nick Creevy, and Lori Goodale

**Welcome New Members**

Mayor Graham asked everyone to introduce themselves and who they represent.

**Election of Officers for 2017**

Mayor Graham presented the following slate of officers to the board for consideration:

|               |                           |
|---------------|---------------------------|
| Chairman      | William H. Graham         |
| Vice Chairman | Adam Dickey               |
| Secretary     | Michael Killen            |
| Treasurer     | Elizabeth 'Betsy' Blocker |

Mayor Graham asked if there were any other nominations. There were none, so Mayor Graham asked for a motion to close the nominations. Adam Dickey made the motion and Chuck Freiberger seconded the motion. The motion carried.

Mayor Graham then asked for a motion to approve the slate of officers as presented for 2017. Perry Smith made the motion, and Tony Jackson seconded it. The motion was carried.

**Appointments to the Executive Board**

Mayor Graham read the appointments to the 2016 Executive Board and asked the members to break into groups by county to appoint representatives to the 2017 Executive Board. The following members were appointed to the Executive Board:

|                   |                                  |
|-------------------|----------------------------------|
| Clark County      | Tony Jackson and Martina Webster |
| Floyd County      | Brian Smith and Chris Welch      |
| Harrison County   | Michael Shireman                 |
| Scott County      | Steve Meyer                      |
| Washington County | Preston Shell                    |

Mayor Graham asked for a motion to approve the appointments to the Executive Board. Adam Dickey made the motion and Sam Day seconded it. The motion carried.

**Approval of Minutes**

Mayor Graham asked for a motion to approve the November 2016 Full Commission Board Meeting Minutes, were sent with the meeting notice. Sam Day made the motion to approve with two corrections as listed, and Steve Meyer seconded the motion. The motion carried.

**Approval of Expenditures**

Mayor Graham asked for a motion to approve the October and November 2016 expenditures, they were sent with the meeting notice. Adam Dickey made the motion to approve, Ruth Sparks seconded. The motion carried.

## **Other Business**

### **2017 Meeting Schedule**

Mayor Graham asked for a motion to approve the 2017 dates as presented. Perry Smith made the motion and Adam Dickey seconded it. The motion carried.

### **Reaffirmation of Amy Burnette as the River Hills Attorney**

Mayor Graham asked for a motion to retain Amy Burnette with Frost Brown Todd as the River Hills attorney. Perry Smith made the motion, Preston Shell seconded it. The motion carried.

### **Salary/Personnel Committee**

The Following were appointed to the Salary/Personnel Committee:

Steve Meyer-Chairman  
Adam Dickey  
Chris Welch  
Elizabeth "Betsy" Blocker  
Tony Jackson

### **Finance Committee**

The Following were appointed to the Finance Committee:

Adam Dickey  
Elizabeth "Betsy" Blocker  
Michael Killen  
Chris Welch  
Gerald Fleming  
Billy Stewart

### **Approval of the Materiality Threshold**

Mayor Graham asked that everyone look over the Materiality Threshold information as provided by the Indiana State Board of Accounts. The Materiality Threshold is required by the Indiana State Board of Accounts for compliance with Internal Controls policies and procedures.

Mayor Graham asked for a motion to approve the Materiality Threshold. Tony Jackson made the motion and Andy Lemon seconded. The motion carried.

### **Resolution 2017-01- Amendment to EDA Planning Grant**

Mayor Graham asked Jill Saegesser to explain the resolution. Jill Saegesser explained that the EDA Chicago Region is amending the partnership planning grants to make the award amounts more consistent across the board and is increasing River Hills to \$70,000 per year for the next two years (2017 and 2018). This increase requires us to match an additional \$36,744 in local funds from River Hills over the course of the next two (2) years. In requesting the additional \$0.33 per person from the Counties we are able to meet the match requirement with our existing county contributions.

Mayor Graham asked for approval of Resolution 2017-01. Steve Meyer made the motion, Preston Shell seconded it, the motion carried.

**Media Plan**

Mayor Graham asked Jill Saegesser to give an update on the Media Plan. Jill Saegesser explained that at the November 2016 meeting, a discussion was held regarding an effort to market the services of River Hills. Adam Dickey and Chris Welch set up a meeting with Dan Williamson at ProMedia to discuss our needs and if they could be of some assistance. ProMedia put together a proposal for services and that proposal is included in your packet. After some discussion, Jill Saegesser recommended that we move forward with the Video and Photography for \$5,000.

Mayor Graham asked for a motion to go ahead with the negotiation of the video pricing. Robert Peacock made the motion; Buck McGraw seconded it, the motion carried.

**Executive Director Report**

**EPA Brownfield Coalition Assessment**

Nick Creevy and I are going to give you a brief overview of our EPA Brownfield Coalition Assessment. In September of 2016, River Hills was awarded a \$550,000 Brownfield Coalition Assessment Grant from EPA. The grant duration is from 10/1/2016 to 9/30/2019.

The coalition includes all five (5) of our counties: Clark, Floyd, Harrison, Scott and Washington. The County Commissioners have appointed members to represent them on the coalition. These members are: Matt Hall – Clark County; Don Lopp – Floyd County; Darrell Voelker – Harrison County; Scott County – vacant; Preston Shell – Washington County

River Hills administers the funding and has hired an environmental consultant to assist with the process, including inventory, Phase I, Phase II and Cleanup Plans.

**OCRA Liaison Map**

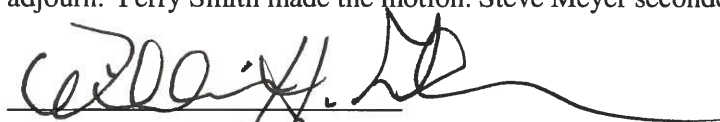
Please find in your packet a copy of the new OCRA CDBG Liaison map. OCRA recently replaced the Southwest Liaison and will be serving the southern half of the State with two liaisons instead of three. The majority of our region will be served by Andrea Deutsch from Columbus, with Harrison County to be served by Lori Daniel out of Evansville.

**Staff Reports**

The staff reports were given in handout form.

**Adjournment**

William Graham announced the date and time of the next meetings. He then asked if there was any other business to come before the board. With no other business, William Graham asked for a motion to adjourn. Perry Smith made the motion. Steve Meyer seconded it. The motion carried.

  
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William Graham, Chairman

  
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Michael Killen, Secretary