

River Hills EDD & RPC Full Commission Meeting Minutes November 16, 2018

Call to Order

The regularly scheduled meeting of the River Hills Full Commission Board was called to order at 6:04pm by Chairman Adam Dickey.

Those members present were as follows:

Ruth Sparks, Town of Borden – proxy Perry Smith
Brad Amos, Town of Sellersburg
Kevin Vissing, Clark County Council
Perry Smith, Clark County Commissioners
Adam Dickey, City of New Albany
Billy Stewart, Floyd County Commissioners
Brian Smith, Floyd County Commissioners – proxy Adam Dickey
Shawn Carruthers, Floyd County Commissioners – proxy Billy Stewart
Roger “Buck” McGraw, Town of Corydon
Michele Fox, Town of Elizabeth
Betsy Blocker, Town of Lanesville
Michael Shireman, Town of Palmyra
Scott Fluhr, Harrison County Commissioners
William Graham, City of Scottsburg
Raymond Jones, Scott County Council
Dolly Bricker, Town of New Pekin

Those members absent were:

Delynn Rutherford, City of Jeffersonville
Eric Vaughn, Town of Charlestown
Dylan Fisher, Town of Clarksville
Martha Whetsell, Town of Utica
Michael Killen, Clark County Surveyor
Kathy Haller, Town of Georgetown
Andy Lemon, Town of Greenville
Cam Wright, Floyd County Council
Chris Welch, Floyd County Commissioners
Don Lopp, Floyd County Surveyor
Sam Day, Harrison County Council
Robert Peacock, Scott County Commissioners
Steve Meyer, Scott County Commissioners
Chuck Sebastian, Scott County Commissioners
Wally Terkhorn, City of Salem
Gerald Fleming, Washington City Council
Preston Shell, Washington County Commissioners

Also present:

River Hill’s staff: Jill Saegesser, Chelsea Crump, and Nick Creevy

Approval of Minutes

Adam Dickey asked for a motion to approve the May 24, 2018 and August 23, 2018 Full Commission Board Meeting Minutes. Perry Smith made the motion and Betsy Blocker seconded it. The motion was approved.

Approval of Expenditures

Adam Dickey stated that there are no expenditures to approve at this time.

Ratification of Actions Taken by the Executive Board

Adam Dickey asked for a motion to ratify all actions taken by the Executive Board since the May Full Commission meeting. William Graham made the motion and Mike Shireman seconded it. The motion was approved.

Approval of the 2019 Holiday Schedule

Adam Dickey asked Jill Saegesser to discuss the proposed 2019 Holiday schedule. Jill Saegesser discussed the schedule and made note that there was a typo in the weekdays listed on the handout. The dates are correct, but the days of the week listed were incorrect on Christmas Eve, Christmas Day and the Day After Christmas. Adam Dickey asked for a motion to approve the 2019 Holiday schedule as presented. Raymond Jones made the motion and Kevin Vissing seconded it. The motion was approved.

Approval of the 2019 Budget and Salary Ordinance 01-2018

Adam Dickey asked Jill Oca, CPA, and Jill Saegesser to explain the proposed 2019 revenues and expenditures as anticipated. Jill Oca, CPA, and Jill Saegesser explained the 2019 revenues and expenditures, as well as the 2019 budget. After some discussion, Adam Dickey asked for a motion to approve the 2019 Budget. William Graham made the motion and Kevin Vissing seconded it. The motion was approved. Adam Dickey then asked for a motion to approve Salary Ordinance 01-2018. William Graham made the motion and Mike Shireman seconded it. The motion was approved.

Other Business

Our Southern Indiana (SoIN) Regional Development Authority (RDA) – Request to Act as Fiscal Agent for the IEDC Planning Grant

Adam Dickey asked Jill Saegesser to discuss the request with the Full Commission. Jill Saegesser stated that the Our SoIN RDA had received verbal approval of a planning grant from the Indiana Economic Development Corporation (IEDC) to update the Regional Development Authority plan that was completed in 2015. Since the RDA has no funds or budget and no accounting system, the RDA has requested that River Hills serve as the fiscal agent for the grant. This service would have to be provided at no cost, as the grant does not include any funding for administration. Jill Saegesser stated that while this would not be a paid endeavor, doing this will help to achieve some of the goals within our CEDS, as well as develop a rapport with the RDA for future projects and assistance. Jill Saegesser also stated that she discussed this with Jill Oca and that we could easily separate this within our accounting system. After some discussion, Adam Dickey asked for a motion to allow River Hills to serve as the fiscal agent for the IEDC grant, if nothing extraordinary were contained in the grant agreement from IEDC. Roger “Buck” McGraw made the motion and Brad Amos seconded it. The motion was approved.

EPA Brownfield Coalition Assessment Grant – Submission of 2019-2022 Grant

Adam Dickey asked Jill Saegesser to discuss the new grant opportunity for Brownfield Assessment through the US Environmental Protection Agency (EPA). Jill Saegesser recapped the existing EPA Brownfield Coalition Assessment Grant that was awarded to River Hills in 2016, with the help of Nick Creevy. Ms. Saegesser stated that the notice of funding availability would be released soon for the new EPA Brownfield Assessment Programs and that the application would probably be due prior to our next

Full Commission Board meeting. Ms. Saegesser asked for permission to apply for another round of EPA funding and to commit a maximum of \$6,000, as was committed in the past. Adam Dickey asked for a motion to submit an application to EPA to continue the Brownfield Assessment activities, with a local match commitment of no more than \$6,000 for the 2019-2022 cycle. Mike Shireman made the motion and Scott Fluhr seconded it. The motion was approved.

Staff Reports

Executive Director Report

EDA 3-Year Evaluation

Jill Saegesser reported that EDA had conducted the required three (3) year assessment of River Hills EDD & RPC on November 13, 2018. This assessment was conducted over the phone with EDA staff members Kyle Darton and Michelle Velazquez, peer reviewer Lisa Gehlhausen from Indiana 15 Regional Planning Commission, Adam Dickey and Jill Saegesser representing River Hills and Rand Heazlitt representing one of the River Hills communities. The results of the assessment will be sent to us in writing at a later date.

2018 Community Crossing Matching Grant (CCMG) – INDOT

Jill Saegesser stated that the 2018 CCMG grant awards were announced and there is a handout in the Board packet that lists the communities that received awards for 2018. Jill Saegesser also stated that INDOT will have two (2) rounds in 2019. The first of which will begin in January of 2019.

Board Appointment Documents

Jill Saegesser thanked all of the Board members for their dedication and stated that the Board Appointment Documents for 2019 will be going out within the next few weeks.

Other Staff Reports

The other staff reports were not included in the board meeting packet, as the last Executive Board meeting was just two weeks before. Staff in attendance gave a verbal update of projects that were to be submitted at the end of November.

Adjournment

Adam Dickey asked if there was any other business to come before the Full Commission. Hearing none, Adam Dickey thanked everyone for serving and wished them happy holidays. Adam Dickey then asked for a motion to adjourn. Perry Smith made the motion and Brad Amos seconded it. The motion was approved and the meeting was adjourned.



Adam Dickey, Chairman



Steve Meyer, Secretary